

MILLSAP WATER SUPPLY CORP.

Mailing Address:
P.O. Box 158
Millsap, TX 76066

Street Address:
107 Fairview Rd.
Millsap, TX 76066

Phone: 940-682-4416

Membership Process Instructions

The process of acquiring a membership when you have purchased property with an existing tap that has been turned back to MWSC requires the following fees, documents and forms. Millsap Water Supply Corp. needs this process to be completed within 90 days. Please contact the corporation office before the end of the 90 days to discuss delays and/or other arrangements.

Please note: 1) If the Buyer is a business, other documents may be required. 2) MWSC reserves the right to require any additional information, documents and/or forms as needed to complete this process. 3) Please note, if this property is going to be used as a rental property and you want someone other than the member to be billed, please request a customer transfer. **However, also note that the member is ultimately responsible for any balances left on the customer/members account.**

Service Address: _____

Complete	Date complete at MWSC	Document(s) and Form(s) Required	Note about required
<input type="checkbox"/>	_____	A Recorded Deed or Warranty Deed	This must be recorded at the county
<input type="checkbox"/>	_____	B Membership Application	Signature from all parties on Deed/Warranty Deed is required.
<input type="checkbox"/>	_____	C Right of Way Easement	Signature from all parties on Deed/Warranty Deed must be notarized.
<input type="checkbox"/>	_____	D Service Agreement	Signature from all parties on Deed/Warranty Deed is required.
<input type="checkbox"/>	_____	E Driver's License or State Id	A copy of this will be needed from all parties on Deed/Warranty Deed. , is preferred but we will at least need to see card(s) for verification. Or if unavailable a current, valid picture ID issued by a recognized state or country is acceptable
<input type="checkbox"/>	_____	F Membership Fee	See attached MWSC Fees sheet
<input type="checkbox"/>	_____	G Reconnect Fee	See attached MWSC Fees sheet