

# MILLSAP WATER SUPPLY CORP.

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## Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting October 8, 2020

Vice President, Arnold Garrett, called the meeting to order at 07:00 p.m., Thursday, October 8, 2020. Board members present were Fred Griffin, Jason Schrick, Jamie French, Arnold Garrett, and Joe Young. Kenneth Barnes joined by phone. Staff members present were, Bookkeeper, Dawne Steen, Operator, Matt Souders and Office Staff, Natasha Howard. Guest present was Ryan Zamarron.

Secretary/Treasurer Fred Griffin read the minutes of the regular monthly meeting of September 10, 2020 as well as January 21, 2020. Fred Griffin made the motion to accept the minutes with changes, seconded by Jamie French. Motion passed 6 to 0.

Operator's report was given by Operator, Matt Souders and attached with minutes. Jamie French made the motion to accept the operators report as presented, seconded by Joe Young. Motion passed 6 to 0.

Bookkeepers report was presented by Bookkeeper, Dawne Steen as attached with minutes. Jamie French made the motion to accept the Bookkeepers report as presented, seconded by Jason Schrick. Motion passed 6 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

No Membership Relinquishes –

No New Membership Applications with Existing Tap –

No New Membership Application with New Tap –

Two Membership Transfers –

#282 from C.O. Floyd to Clarence P. Floyd

#445 from C.O. Floyd to Clarence P. Floyd

Jason Schrick made the motion to accept as presented, seconded by Jamie French. Motion passed 6 to 0.

On the item pay bills for Arnold & Son Construction – Fred Griffin made the motion to pay the invoices totaling \$5,000, seconded by Jason Schrick. Motion passed 5 to 0. Arnold Garrett abstained.

On the item pay bills for Arnold Garrett, Consultant – Fred Griffin made the motion to pay the invoice totaling \$507.50, seconded by Joe Young. Motion passed 5 to 0. Arnold Garrett abstained.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jason Schrick. Motion passed 6 to 0.

On the item, Review quotes by electricity service providers and Select provider for electricity contract, vote if necessary: Jason Schrick made the motion to go with TXU at \$0.058 per KWH with no base fee, seconded by Joe Young. Motion passed 6 to 0.

On the item, Review estimate for fencing Pump Station #3, vote as necessary. Joe Young made the motion to accept Roe Fence and Construction's bid at \$5,300, seconded by Jamie French. Motion passed 6 to 0.

On the item Discuss possible changes to customer installation costs for increasing costs in material and labor, vote if necessary: Item has been tabled until November meeting.

On the item, Review and Discuss for approval engineering agreement with Jacob Martin for TCEQ ACR Request, approval with vote: Fred Griffin made the motion to approve agreement with Jacob Martin for \$4,000, seconded by Jason Schrick. Motion passed 6 to 0.

On the item, Review and Discuss for approval engineering agreement with Jacob Martin for Water System Engineering Study, approval with vote: Jason Schrick made the motion to approve agreement with Jacob Martin for \$15,000, seconded by Jamie French. Motion passed 6 to 0.

On the item, Discuss rate increase approved by the City of Mineral Wells and MWSC rate increase response, vote as necessary: Joe Young made the motion to increase the Base Rate to \$37.50 as well as a Usage Rate increase of 11% across all rates, seconded by Jamie French. Motion passed 6 to 0.

On the item, Review and Discuss Election Procedures, forms and timeline for the 2020-2021 year, vote as necessary: Fred Griffin made the motion to approve the Election Procedures, forms, and timeline for the 2020-2021 year, seconded by Jason Schrick. Motion passed 6 to 0.

On the item, Discuss and approve the Full Integration of Auto Readers with implementation phases and Full Beacon Integration, approval with vote: Jason Schrick made the motion to approve as well as to order as needed, seconded by Jamie French. Motion passed 6 to 0.

On the item, Review, amend as necessary, and approve with vote the "Memorandum of Understanding and Letter of Intent Between Parties" between The Gabriela, Delacruz & Wells Co. (GDW), Millsap Water Supply Corporation (MWSC), and North Rural Water Supply (NRWSC) regarding Bulldog Crossing Development, vote as necessary: After discussion about possible engineering questions and pressure guarantees Fred Griffin made the motion to sign the MOU as signed and attached with minutes, seconded by Jamie French. Motion passed 5 to 1.

Under old business to discuss:

- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report
- (B) Bookkeeper to report on Second Saturday Stats – on 9/12/2020 one payment came in as well as one request for customer transfer.
- (C) Operator to provide progress update on Automatic Readers - there was none to report
- (D) Review items related to request to increase Capacity – there was none to report.
- (E) Other - there was none to report

On the item New Business –

- TRWA Virtual Training
- TRWA Virtual Management Training

There being no other business, Vice President, Arnold Garrett adjourned the meeting at 9:37 p.m.

  
Arnold Garrett, Vice President

  
Fred Griffin, Secretary/Treasurer