

MILLSAP WATER SUPPLY CORP.

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Millsap Water Supply Corporation Minutes of Board of Directors Regular Monthly Meeting May 14, 2020

President, Kenneth Barnes, via Teleconference, called the meeting to order at 07:00 p.m., Thursday, May 14, 2020. Role call was taken by Fred Griffin. Board members present in the office were Arnold Garrett, Jamie French and Fred Griffin, as well as Staff Member, Bookkeeper, Dawne Steen. Also joining by Teleconference were Jason Schrick, David Meals and Staff Member, Operator, Matt Souders. Jason Schrick joined while the meeting was in progress.

As five board members were present, Fred Griffin declared a quorum present.

On the item, Brandon Brackney to discuss water service for a possible RV Park on N.E. Front Street: Mr. Brackney did not attend this meeting.

Secretary/Treasurer Fred Griffin read the minutes of the regular monthly meeting of April 9, 2020. Jamie French made the motion to accept the minutes with changes, seconded by David Meals. Motion passed 5 to 0.

Operator's report was presented by Matt Souders as attached with minutes. Jamie French made the motion to accept the operators report as presented, seconded by Arnold Garrett. Motion passed 5 to 0.

Bookkeepers report was given by Bookkeeper, Dawne Steen as attached with minutes. Jamie French made the motion to accept the Bookkeepers report as presented, seconded by Fred Griffin. Motion passed 5 to 0.

Review of new membership applications, member transfers and/or requests to relinquish memberships to process were of the following:

One Membership Relinquishes –
Acct. #440 – J. Young

No New Membership Applications with Existing Tap –

No New Membership Application with New Tap –

One Membership Transfers –
Acct. #471 – Kotarski to Hodges

Arnold Garrett made the motion to accept as presented, seconded by Kenneth Barnes. Motion passed 5 to 0.

On the item pay bills for Arnold & Son Construction – there were none presented.

On the item pay bills for Arnold Garrett, Consultant – there were none presented.

On the item pay remaining bills, approval with vote – Fred Griffin made the motion to pay the remaining bills as presented, seconded by Jason Schrick. Motion passed 6 to 0.

On the item Approve waiving late fees during COVID-19 crisis and set criteria for applying waivers: Fred Griffin made the motion to waive late fees accrued for usage in the month of May 2020, which is due in June 2020. We will consider at next months board meeting if to be continued, seconded by Jamie French. Motion passed 5 to 1.

On the item, Discuss water service for a RV Park on N.E. Front Street, vote as necessary: Jamie French made the motion to table the discussion, seconded by David Meals. Motion passed 6 to 0.

Under old business to discuss:

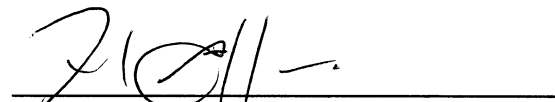
- (A) Operator to provide update on plans to expand lines and service into eastern parts of MWSC CCN –there was none to report.
- (B) Bookkeeper to report on Second Saturday Stats – opened 9 to 12 on Saturday May 9, 2020 and no one came in or called.
- (C) Operator to provide progress update on Automatic Readers – Beacon has been passed the list of addresses. David Meals asked who is responsible for passing information moving forward. Dawne explained what has transpired so far and that MWSC has provided all information and we are waiting.
- (D) Other – Fred Griffin reminded that everybody needs to bring their articles for the news letter starting in June.

On the item New Business – there was none to report.

There being no other business, President, Kenneth Barnes adjourned the meeting at 7:39 p.m.



Kenneth Barnes, President



Fred Griffin, Secretary/Treasurer